

Sample Letter to Inform a Local Official

February 25, 2020

J. Concerned Citizen
123 Watershed Plaza
Streams, GA 30000

Mayor George Buggs
Rivers City Hall
555 Wetlands Way
Streams, GA 30000

Dear Honorable Mayor Buggs,

I would like to inform you of an interesting and exciting project my neighbors and I are working on. Several of us who live near Ripple Rock Creek decided to learn more about the creek and start protecting it. We have started an Adopt-A-Stream project and registered with the Environmental Protection Division's Georgia Adopt-A-Stream program.

We started the project because we are concerned about the continuing development in our area. Ripple Rock Creek is a beautiful creek and we want to make sure it stays that way. Our Ripple Rock Adoption Project is one way to learn about and protect the creek and share our findings with others.

The Ripple Rock Adoption Project will help protect the creek because we will regularly evaluate water quality, share our results with others, pick up litter and plant trees to stabilize an eroding streambank. We also know whom to call if a water quality problem is noticed.

We would very much like to send you, or someone you designate, our results. We would like to help in any way to protect our stream's water quality. May we count on your support?

We look forward to hearing from you.

Sincerely,

J. Concerned Citizen
Ripple Rock Adoption Project